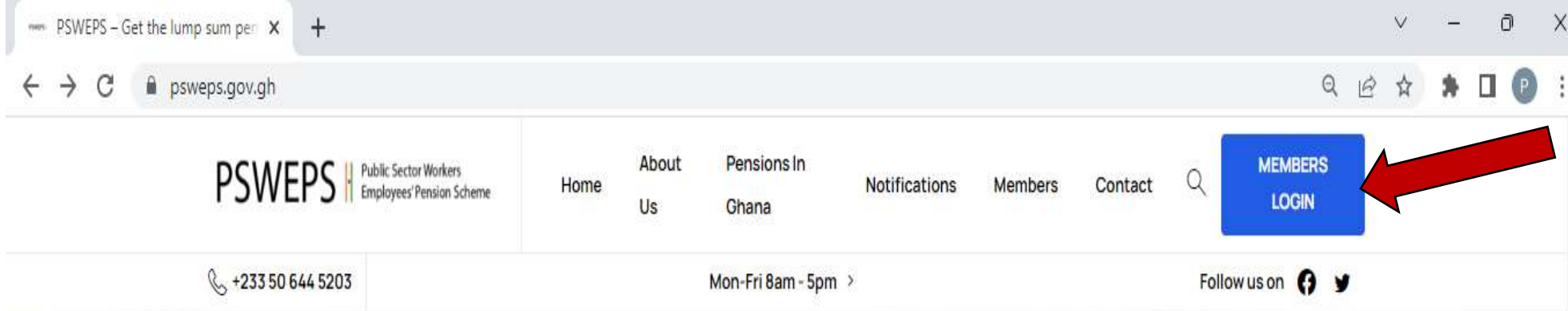


PSWEPS



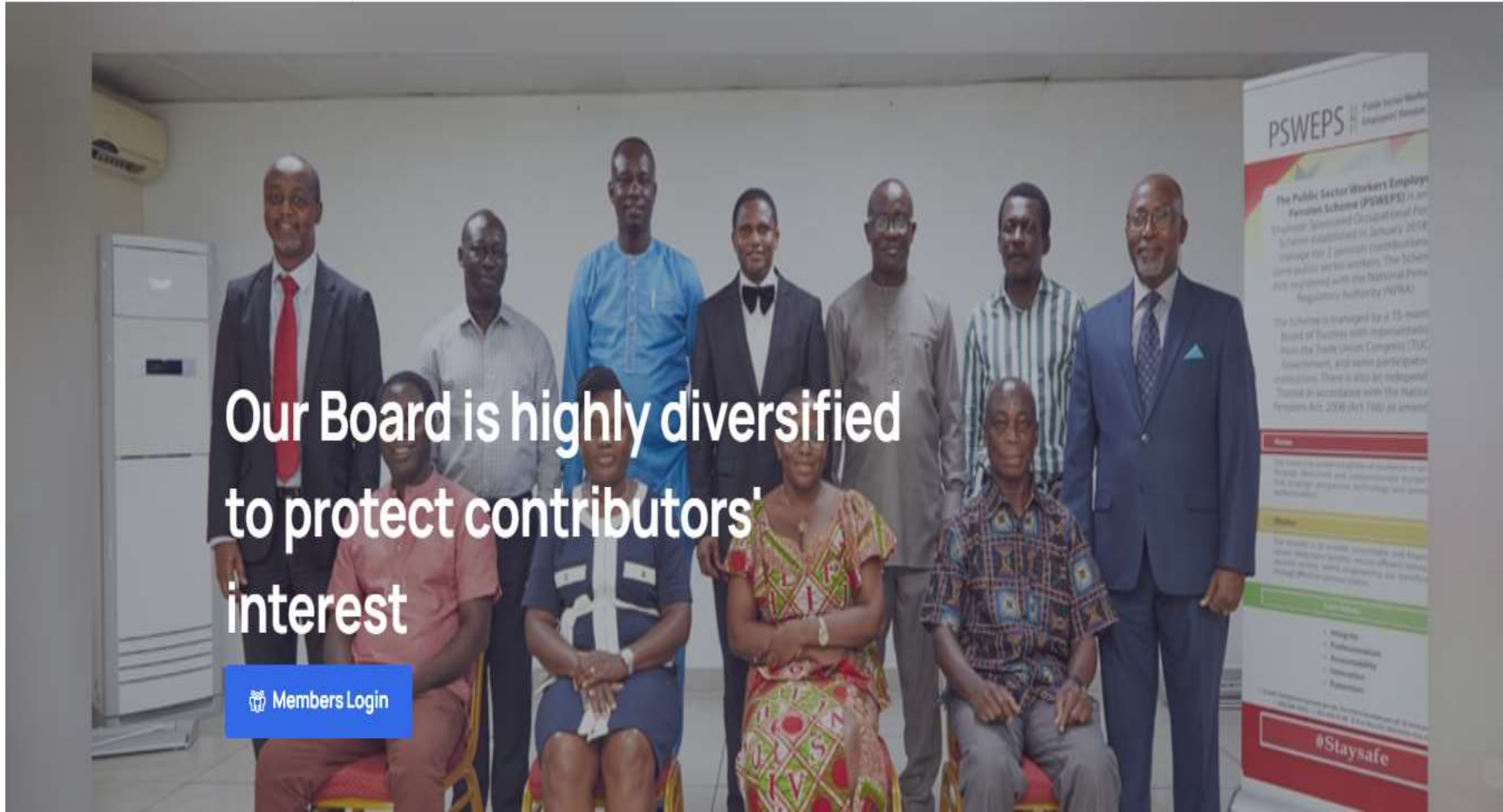
Public Sector Workers
Employees' Pension Scheme

CRM ONLINE SIGN-UP PROCEDURE



Visit
psweeps.gov.gh
on your web browser.

Click on
“MEMBERS LOGIN”
to access the CRM portal.



To **create an account**, click
“**SIGN UP**”.

If you already have an account,
enter required information and
click “**LOGIN**”.

Kindly move to **SLIDE 12** if you
have issues registering.

Clicking on “Remember Me”
saves your login details unto your
site.

Member CP Login

onlineportal.psweps.gov.gh/member/login.php?err=expiry

PSWEPS Public Sector Workers
Employees' Pension Scheme

MEMBER PORTAL

Staff ID

Password

Forgot Password?

☐ Remember Me

Login

Do not have an account? [Sign Up](#)

Enter required information

and click

“REGISTER”.

STAFF ID is the
controller staff ID.

The SSNIT NUMBER

required is the

13 digit biometric

SSNIT NUMBER.

Register

Staff ID

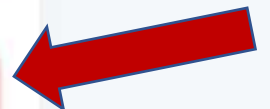
SSNIT Number

Date of Birth

dd/mm/yyyy

Register

Having issues registering ? [click here](#)



Enter required information and
click on **“REGISTER”**.

You will receive a notification via
SMS.

Register

Email

Phone Number (eg.0200000000)

Password

●●●●●●●●

Password Confirm

●●●●●●●●

☒ I agree with the site terms ?

Register

[Have an account? Login here](#)

Email will be used for password recovery.

Enter your “**STAFF ID**” and
“**PASSWORD**”.

Click “**LOGIN**”.

Member CP Login

onlineportal.psweps.gov.gh/member/login.php?err=expiry

PSWEPS Public Sector Workers
Employees' Pension Scheme

Member CP Login

Staff ID

Password

Forgot Password?

☐ Remember Me

Login

Do not have an account? [Create One](#)

MEMBER

MAIN

🏠 Dashboard

🚪 Logout



1



2



3



4

ID Type*

National ID

ID Number*

Valid ID picture*

Choose File WhatsApp Image 2022-09-19 at 14.05.27.jpeg

The file must have a maximum size of 1Mb

Next →

Select **ID type**,

enter **ID number**

and enter **valid picture of ID selected**.

Click **“NEXT”**.

MEMBER

MAIN

Dashboard



Logout

Profile Verification



WELCOME

1



ID
VERIFICATION

2



PHONE NUMBER
VERIFICATION

3



FINAL STEP

4

Notice

An Pin Code will be sent to your phone number; *****3170 or email; natm*****@gmail.com

Select Method



Select **SMS** to receive pin code via SMS.

Select **EMAIL** to receive pin code via email.

Send Code →

SELECT METHOD

to

receive pin code.

Click **“SEND
CODE”**.

MEMBER

MAIN

Dashboard



Logout

Profile Verification



WELCOME

1



ID
VERIFICATION

2



PHONE NUMBER
VERIFICATION

3



FINAL STEP

4

Notice

Please Enter the 4-digits code

Pin Code

Didn't receive the verification pin Code? 0:49 [resend](#)

Verify →

Enter
“PIN CODE”.

Click “**VERIFY**”.

MEMBER

PSWEPS Member Portal

MAIN

Dashboard



Logout

Profile Verification



WELCOME

1



ID
VERIFICATION

2



PHONE NUMBER
VERIFICATION

3



FINAL STEP

4

Final Step

Your information has been submitted successfully and will be reviewed by PSWEPS administrator. You will receive notification via email or SMS when your account is activated.

▲ Click on the button below to complete your verification

Complete Verification →

Click

**“COMPLETE
VERIFICATION”**

to finish signing up.

You will receive a
notification via SMS.

HAVING ISSUES REGISTERING...

Register

Staff ID

SSNIT Number

Date of Birth

Register

Having issues registering ? click here



Having issues registering,
select
“CLICK HERE”.

Submit Form

onlineportal.psweps.gov.gh/member/submit-form.php

PSWEPS Public Sector Workers
Employees' Pension Scheme

Kindly fill the form below if you are unable to register on the platform. A representative from PSWEPS will reach out to you via phone call.

Kindly ensure you have entered accurate details in the form.

Staff ID

SSNIT Number

First Name

Last Name

Date of Birth

Phone Number (eg.0200000000)

dd/mm/yyyy

Institution

Submit

Have an account? [Back](#)

Enter required
information and click
“SUBMIT”.

You will receive a
notification via SMS.





https://creativebibini.com/psweeps/member/submitted.php



Complete

You will receive a notification from PSWEPS via SMS your information has been submitted successfully.

Administrator will
review then allow
registration

**KINDLY REVERT TO SLIDE 3
AND PROCEED**